

NEW ZEALAND INDOOR BOWLS Inc.

Code of Conduct

1. PURPOSE:

The purpose of this policy is to ensure that members of **New Zealand Indoor Bowls Inc.** understand the process to be followed, and the possible outcomes, in the event a member who is under the jurisdiction of **New Zealand Indoor Bowls Inc.** is found guilty of misconduct.

2. SCOPE:

This policy covers all members of **New Zealand Indoor Bowls Inc.** participating in events under the direct jurisdiction of **New Zealand Indoor Bowls Inc.** Events included are: NZ Championships, Island Championships, NZ Mixed Fours, Henselite Champion Singles, Junior Singles. As teams competing for the Welch Trophy have a District manager, it is strongly recommended that Districts adopt this policy to at least cover this event. This policy is also intended to apply to members of **New Zealand** and **Island** representative teams.

3. DEFINITIONS:

- NZIB – New Zealand Indoor Bowls
- Home – your place of residence
- Misconduct – When one brings NZIB or oneself into disrepute

4. RESPONSIBILITY:

- It is the responsibility of NZIB to ensure this policy is kept up to date.
- It is the responsibility of NZIB to apply this policy as intended.
- It is the responsibility of each affiliated member, club and district to ensure they understand and meet the requirements of this policy

REQUIREMENTS:

- While participating in any event as listed under **2.** above, individuals and teams will conduct themselves in such a manner as to not bring NZIB, the game or themselves into disrepute.
- While representing NZIB, or your District at an event controlled by NZIB, you are under the jurisdiction of NZIB from the time you leave home until you return home, and when you are wearing an approved NZIB uniform.
- While staying away from home in motels etc. all NZIB representative team members are to be in their rooms at night, at a time that allows members to play to the best of their ability when next required to play, as well as giving due consideration to other team members.
- Any behaviour deemed to be unacceptable by NZIB will result in disciplinary action being taken as set out in **2.8** of the NZIB Constitution.
- When reporting what one may consider to be an incident that brings a person/s, team, club or District into disrepute, this must be done in writing. Any incident to be reported to the NZIB must come from a District or team manager, including any incident in relationship to NZIB or executive member/s.

2.INVESTIGATION OF MISCONDUCT:

- Where an investigation into misconduct is necessary, all parties are to be heard before a special meeting of a committee formed under the jurisdiction of NZIB.
- The person/s, team, club or District being accused is/are to be notified immediately (in writing) that an investigation into misconduct is being carried out. This notification will state the time, place and accusation of the misconduct being investigated.
- The person/s, team, club or District being accused is to be asked to put their case forward in writing at least 24 hours prior to the completion of the investigation being carried out. If necessary the NZIB committee is to provide the accused with help in providing their case in writing. This can give the NZIB committee a better understanding of the accused's views and/or understanding of events.
- If the accused party refuses to put forward a case in the time frame given, the NZIB committee will make judgement based on the information available. The decision taken by the NZIB committee shall be final.
- As stated in the NZIB Constitution **2.8 (D)**, any person/s, team, club or District, which has been suspended or disciplined, may appeal the decision within 7 days, in writing to the Executive Officer. Until an appeal is heard the decision of the NZIB committee shall not be put into effect.