



NEW ZEALAND INDOOR BOWLS

MINUTES OF NEW ZEALAND INDOOR BOWLS INC. EXECUTIVE MEETING HELD, SATURDAY 3rd DECEMBER 2022, RYDGES HOTEL WELLINGTON AIRPORT AT 1:40 P.M.

PRESENT: Michael Lawson (in the chair), Graham Low, Barry Chapman, David Edgar, Roy McCurdy, Liz Morrow, Wayne Tough, Helen Stallard

OPENING: President Michael Lawson congratulated all Executive members on their re-election.

APOLOGIES: Nil

ADOPTION OF MINUTES OF EXECUTIVE MEETING 15th October 2022:

"That the minutes of the meeting held 15th October 2022 be adopted subject to amendment in one line":

"For all events, including zone and events that lead to national finals, players can only represent one district in any season and that is the one they play their championships in. For the Inter-Provincial competition players will not be allowed to change districts between seasons without the approval of the Executive. This is to prevent players changing districts to play in a higher division. All rules will be altered to reflect this."

Be amended to read: For all events, including zone and events that lead to national finals, players can only represent one district in any season. If a player plays representative bowls for a district that shall be the district that player represents for the season. If the player doesn't play representative bowls they will be required to nominate the district they will represent at the beginning of the season. For the Inter-Provincial competition players will not be allowed to change districts between seasons without the approval of the Executive. This is to prevent players changing districts to play in a higher division. All rules will be altered to reflect this.

Graham Low/David Edgar

Carried

BUSINESS ARISING FROM THE MINUTES - NOT COVERED BY AGENDA

"That a letter to be sent to Districts to remind them they are responsible for checking availability and eligibility of players"

Wayne Tough/Barry Chapman

Carried

CORRESPONDENCE:

Inward:

Districts - AGM Delegates and Proxies



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Auckland Indoor Bowls - 1-5 Year eligibility
BMWWD - Audit paperwork
Moore Markhams - Paperwork for Audit 2022
Rydges Hotel - AGM Bookings
Henselite - Change to prices for products
Katrina Wealleans - Judicial process
North Taranaki - Design for badges and photo for 2023 Nationals
Four Winds - Grant closed
Advocate Print - Law Book reprint quote
Kale Print - Law Book reprint quote
Advocate Print - Scorecard reprint quote
Printing.com - Scorecard reprint quote
NZSCCC - Draft calendar for 2023
ASB Sports Centre - Booking for 2023
Blue Waters Community Trust - Grant closed
Pelorus Trust - Underspending on Grant
Michael McPartland - Request for advertising brochures
Tim Veale - Request for school certificates for coaching programme
Moore Markhams - Audit queries
Rydges Airport - AGM and Executive meeting arrangements
Scott Telfer - Information on proposed Secondary School event Auckland September 2023
Pelorus Trust - Grant Closed

Outward:

Rydges Hotel - AGM Bookings
Moore Markhams - Audit 2022 Paperwork and financial papers
Kiwi Trophies - Special Awards
Apex Printing - Annual Report
The Trusts Community Foundation - Grant Audit
Blue Waters Community Trust - Grant Audit
Pelorus Trust - Grant Audit
Youthtown Trust - Grant Audit
Four Winds Community Trust - Grant Audit
Pub Charity - Grant Audit
Milestone Foundation - Grant Audit
Kris Tyrer - Annual Report information
Rydges Airport - AGM and Executive meeting arrangements

District Secretaries:

Minutes of Meeting October 15th 2022
Minutes of Meeting October 28th 2022



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Minutes of Meeting November 8th 2022
Draft Calendar of Events for 2023
Remits and Proposals for AGM
Paperwork for AGM

"That the Inward correspondence be received, and the Outward endorsed"

David Edgar/Barry Chapman

Carried

FINANCIAL REPORT:

Balance as at 30th September 2022

Current Account: **\$40,689.63**

On-Line Account: **\$78,628.06**

Balance as at 30th November 2022

Current Account: **\$29,187.44**

On-Line Account: **\$78,783.45**

Term Deposits:

Maturing 8 th May, 2023	\$200,000	2.70% (12 months)
Maturing 30 th January 2023	\$50,000	2.85% (180 days)
Maturing 1 st February 2023	\$50,000	2.20% (12 months)
Maturing 1 st February 2023	\$50,000	4.05% (18 months)

"That the Term Deposits be renewed for 12-month periods on maturity"

Wayne Tough/Barry Chapman

Carried

"That the financial report be received"

Wayne Tough/Liz Morrow

Carried

HEALTH & SAFETY:

Nothing to report.

"That Liz Morrow be confirmed as Health & Safety Office for the next 12 month"

Wayne Tough/Graham Low

Carried

EVENTS 2023:

- **National Championships**

Appointment of Tournament Controller: David Edgar

Wayne Tough/Barry Chapman

Carried



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Hall and Match Committee: Barry Chapman, Graham Low, David Edgar
Roy McCurdy/Wayne Tough **Carried**

Entry Fee \$20 per person per event
Graham Low/Roy McCurdy **Carried**

The confirmation of prize money will be deferred until the May meeting when entries numbers will be known.

North Taranaki District flier for Nationals and front of programme approved
Wayne Tough/Liz Morrow **Carried**

Appointment of Selectors for Northern Zone Academy and Masters Teams: Barry Chapman,
Roy McCurdy and Liz Morrow
Michael Lawson/Wayne Tough **Carried**

Appointment of Manager for Northern Zone Academy and Masters Teams: Liz Morrow
David Edgar/Michael Lawson **Carried**

Appointment of Selectors for Southern Zone Academy and Masters Teams: Graham Low,
Michael Lawson and Wayne Tough
David Edgar/Barry Chapman **Carried**

Appointment of Manager for Southern Zone Academy and Masters Teams: Wayne Tough
David Edgar/Michael Lawson **Carried**

Appointment of Controller for Academy and Masters: Roy McCurdy
Michael Lawson/Wayne Tough **Carried**

Appointment of Controller for District Challenge: Wayne Tough
Michael Lawson/Liz Morrow **Carried**

Live Streaming of Nationals: Matside are looking at options to deliver Nationals. Travel and accommodation not required.
Liz Morrow/Roy McCurdy **Carried**

- **Island Event (North vs South)**

Appointment of Selectors for North Island Team: Barry Chapman, Liz Morrow, Roy McCurdy
Wayne Tough/Graham Low **Carried**



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Appointment of Selectors for South Island Team: Michael Lawson, Graham Low, David Edgar
Liz Morrow/Wayne Tough **Carried**

Manager for North Island Team: Liz Morrow
Michael Lawson/Wayne Tough **Carried**

Manager for South Island Team: David Edgar
Michael Lawson/Graham Low **Carried**

Levies For 2023 North Island and South Island Teams for North vs South \$250 per person.
There will be no tour this year.
Graham Low/Wayne Tough **Carried**

- **Event Controllers for other 2023 events**
North vs South: TBC

New Zealand Secondary Schools: Wayne Tough
Michael Lawson/Barry Chapman **Carried**

New Zealand Junior Singles: Wayne Tough
Michael Lawson/Barry Chapman **Carried**

Super Weekend: Michael Lawson
Graham Low/Barry Chapman **Carried**

Inter Provincial (Divisions 1-3): Barry Chapman
Michael Lawson/David Edgar **Carried**

It is the intention that NZIB will be present for all Division events.

APPOINTMENT OF SOLICITOR:

Matthew Gilkison from McKay, Gilkison. Letter to be sent to ascertain that he is willing and able to act as Solicitor.

"That Matthew Gilkison be confirmed as Solicitor if willing"
Barry Chapman/David Edgar **Carried**

APPOINTMENT OF AUDITORS:

After the issues experienced the last two years with the very late delivery of the audited accounts it was agreed that a new accountant and auditor would be sought - Wayne Tough to investigate.



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GENERAL BUSINESS:

1. **Event Rules:** to be updated by Graham Low and the Tournament and Executive Expenses looked at for next meeting.
2. **Live streaming of NZIB events:** Matside have agreed to livestream North vs South, Inter-Provincial and the Super Weekend. Travel and accommodation will be arranged and paid for by NZIB.
3. **Publicity Officer:**
"That Teri Blackbourn be confirmed as Publicity Officer for 2023"
David Edgar/Wayne Tough **Carried**
4. **Auckland Unlimited:** A new multisport events is planned for tournament week in 2023 in Auckland. NZIB has been asked to move Secondary School Nationals and Pairs and Junior singles to Auckland. Due to the late notification it was decided that the 2023 events will remain as planned but we will investigate the options for 2024.
5. **Website:** Webmaster is Graham Low - no Executive passwords required.
6. **Areas of responsibility:**

Michael Lawson:	Ashburton, Canterbury, Nelson, Marlborough, Liaison with Matside
Barry Chapman:	Thames Valley, Waikato, Auckland, Northland, North Harbour, Counties, Liaison with Umpires
David Edgar:	South Otago, Otago, North Otago, Timaru-South Canterbury
Graham Low:	Central Otago, Southland, Golden Bay-Motueka, Greymouth, Buller, Liaison with Sport New Zealand
Liz Morrow:	Wanganui, North Taranaki, Taranaki, King Country
Roy McCurdy:	Bay of Plenty, Hawkes Bay, Poverty Bay-East Coast, Tauranga Manawatu, Liaison with Publicity Officer
Wayne Tough:	North Wellington, Upper Hutt, Hutt Valley, Bush Ruahine, Wairarapa, Horowhenua, Liaison with Waddell and Associates



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7. **Further clarification of Inter-Provincial eligibility:** Although it had been said during the AGM that the new rules on changing districts will not come in for 2023, the Executive felt that it should be brought in for 2023 as the gradings for 2023 have already taken place. It was agreed that this should be circulated to the districts.
8. **Secondary School entry form:** This needs to be lined up with the rules around the event particularly around prizes and how players will be introduced.
9. **Affiliation 2022:** A reminder to be sent to all districts with outstanding amounts due to hardship requests will need to be paid.
10. **Umpires:** A list of recent new umpires and their badge numbers to be sent to Administration Officer to be filed. A full list of Umpires and playing districts to be put on the website.

"That Nigel Warnes be asked to act as Umpires Examiner for 2023"

Barry Chapman/Roy McCurdy

Carried

11. **Promotional Tour to schools 2023:** Rather than a North vs South Tour there will be a promotional tour into schools to a designated district - for 2023 this will be Northland. Sport Northland to be contacted to see if their Secondary School coordinator would assist. Lyn Brittain also has a suggestion re a school. Could visit marae as well as schools. Dates to be 20th - 24th March 2023. NZIB to cover cost of accommodation and travel. Those interested in taking part - more information will be on Facebook and website in the middle of January.
12. **Promotional Week April 2023:** A collage of photos to be created for an A6 letter box flier. Also, posters and pens to be sourced. Challenges for districts to complete: take a mat to another location; invite another culture to play; sausage sizzles at stadiums; posts on community Facebook pages; challenge another sport - rugby, soccer players at end of playing career; bulletin boards in town, and grocery boards at supermarkets etc. A funding application to be made for advertising material.
13. **Judicial Case:** The meeting moved into Committee to discuss the agenda item.

"That the Meeting move into committee to discuss sensitive items"

Graham Low/Wayne Tough

Carried

"That the Meeting move out of committee to return to remaining agenda items"

Wayne Tough/Barry Chapman

Carried

Agreed that a letter be sent to concerned District asking for details of case.



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14. **Bowls NZ Contract:** Bowls NZ contract ends 12th March 2023, and we are looking at the future with them. Deliverables to be discussed with Bowls NZ after Christmas.
15. **Hutt Valley Flight:** Change of flight costs have been forwarded and a request to refund costs. While the error was NZIB's fault tickets were sent to districts on 8th August. At that stage the probable cost of a change would be \$25 rather than the cost to change it on the day of travel. The later flight arrived in Auckland 1 hour after the original flight which would have allowed plenty of time still to get to Hamilton to commence play at 6:00 p.m. It was felt that as 3 members of one family were travelling they should have been able to check tickets in plenty of time.

"That the NZIB offer a refund of \$25 to Hutt Valley for the change of flight for Jordan Keene."
David Edgar/Roy McCurdy **Carried**

16. **Members Database:** Graham Low has been approached by Sporty re using their database facilities. We are going to have to set up a database for Sport NZ and Incorporated societies. Sporty offers one at a cost of \$5,250 then \$3,600 annual fee. The Access database we did use cannot be changed therefore information on the website cannot be updated.

"That the Sporty database system be instigated further"
Wayne Tough/Barry Chapman **Carried**

17. **Trophies for Inter-Provincial**

Trophy for Division 1: Welch Trophy as discussed at AGM.

Player of the tournament in Division 1 to be awarded the Edgar Family Trophy.

Trophy for Division 2: The oldest of the current Paterson Trophy (currently held by Otago).

Trophy for Division 3: The 2nd oldest of the current Paterson Trophy (currently held by Waikato).

The remaining four Paterson Trophies will be distributed between all Division 4 North and Division 4 South events (currently held by Auckland, Ashburton, Hutt Valley and North Taranaki).

All Paterson trophies have been photographed and catalogued and all holders will be asked to return them to the Nationals. All will be eventually used under the present format. Player Trophies for Divisions 2-4 will be investigated.

"NZIB will continue to recognise the Welch Gold Stars for those players that gain five wins in Division 1 or a combination of former Welch titleholders and Division 1 winners"

Roy McCurdy/Barry Chapman **Carried**



- 18. Chartroom (Google Spreadsheets):** The chartroom system is now 'free' to use again if any districts are interested. Wayne Tough has offered to assist districts initially if there are any teething problems.
- 19. Sponsorship for Nationals:** Administration Officer to contact Summerset to see if they wish to continue their sponsorship for our flagship event as naming sponsor for 2023.

There being no further general business the President wished everyone a very happy Festive season and the meeting closed at 7:55 p.m.

The next meeting will be held on Saturday 11th February 2023.

Minutes Confirmed: _____

Date: 11th February 2023