



## NEW ZEALAND INDOOR BOWLS

### MINUTES OF NEW ZEALAND INDOOR BOWLS INC. EXECUTIVE MEETING HELD, SATURDAY 15<sup>th</sup> OCTOBER 2022, RYDGES HOTEL WELLINGTON AIRPORT AT 9:30 A.M.

**PRESENT:** Michael Lawson (in Chair), Graham Low, Barry Chapman, David Edgar, Liz Morrow, Roy McCurdy, Wayne Tough, Helen Stallard (via Teams) and Mark Cameron CEO Bowls New Zealand from 11:00 a.m. - 12:00 p.m.

**APOLOGIES:** Nil

#### **ADOPTION OF MINUTES:**

*"That the Minutes of the meeting held on 10<sup>th</sup> July 2022 as circulated, were taken as read and approved"*

David Edgar/Barry Chapman

**Carried**

*"That the Minutes of the meeting held on 27<sup>th</sup> July 2022 as circulated, were taken as read and approved"*

Wayne Tough/Liz Morrow

**Carried**

*"That the Minutes of the meeting held on 12<sup>th</sup> September 2022 as circulated, were taken as read and approved"*

Barry Chapman/Graham Low

**Carried**

#### **MATTERS ARISING FROM MINUTES:**

Nil

#### **CORRESPONDENCE:**

##### **Inward:**

Apex Printing - Certificates for past events

CAB - Details of organization

Fiona Keegan - NISS forms for submission

Devon Motel - Booking for Nationals 2023

Alex Reed - 1-5 Year Eligibility Query

Air New Zealand - Group Booking for Trans-Tasman

TTCF - Grant approved

Sovereign Hills Apartments - Quote for accommodation Ballarat

Canterbury Indoor Bowls - Membership numbers

Waikato Indoor Bowls - Membership numbers

Central Otago - Membership numbers

Manawatu - Membership numbers



Waikato - Request to name Welch team one week after closing date  
Lion Foundation - Grant application successful and audit report  
NZSSSC - Sanctioning forms 2023  
Grassroots Trust - Declining application  
Pelorus Trust - Grant Successful  
Four Winds Foundation - Grant Successful  
BOP - Applying for NI Championships 2025  
Pub Charity - Grant Successful  
Milestone Foundation - Grant Successful  
Youthtown - Grant Successful  
Marsh Insurance - Renewal Policy  
Tauranga Indoor Bowls - Cost of guardian to Junior Singles  
Alex Reed - Badges and plaques  
Hutt Valley IBC - Re Welch Team  
Otago IBC - Hosting of SI Secondary Schools Singles & Pairs 2023  
Delwyn Hughes - Volunteer of the Year nomination.  
Apex Cars - Damage to Hire Van  
Hutt Valley - Welch Trophy  
Todd Mahupuku - 1-5 Eligibility  
Otago - Nomination for Executive  
Hutt Valley IBC - Inter provincial Feedback  
James Sullivan - Angus Parking tickets  
Rydges - October Executive meeting  
Brian Fletcher - Process for affiliation of new group  
Trevor Rayner - Volunteer of the Year nomination.  
Miller Dean - End of financial Year arrangements  
Miller Dean - Adding Wayne Tough as user in Xero  
Moore Markhams - Audit paperwork  
New Plymouth District Council - Venue agreement for Nationals 2023  
Marcus Trlin - Reimbursement of petrol for North vs South  
Counties Manukau - Correspondence for AGM

**Outward:**

Devon Motel - Booking for Nationals 2023  
Sport Northland - Booking McKay Stadium Nationals 2024  
NZSSSC - Health & Safety and Covid Plan for NZSS event  
Summerset Holdings - Report on Summerset 72<sup>nd</sup> Nationals  
Mayer & Toye - Trans Tasman Medals  
North vs South Team - Levy Notice, Medical, Uniform  
Trans-Tasman Team - Levy Notice, Medical, Uniform



Counties IBC - Membership Fees 2022  
TTCF - Letter of thanks  
Kiwi Gaming Foundation - Accountability Report  
Air NZ - Southland group booking for Welch Trophy  
Lion Foundation - Thanking for Grant  
Pelorus Trust - Grant acknowledgement  
Dragon Foundation - Returning unspent money from Grant  
NZSSSC - Sanctioning form NI Secondary Schools 2023  
NZSSSC - Sanctioning form SI Secondary Schools 2023  
NZSSSC - Sanctioning form NZ Secondary Schools 2023  
Four Winds Foundation - Grant acknowledgement  
Pub Charity - Letter of acknowledgement  
Milestone Foundation - Letter of acknowledgement  
NZSSSC - Report on NZ Secondary School event  
Youthtown - Letter of acknowledgement  
Liz Morrow - North vs South Report  
Liz Morrow - Junior Singles report  
Liz Morrow - Secondary Schools report and forms for NZSSSC  
NZSSSC - Participating schools and numbers NI Secondary School  
Manawatu IBC - Membership Fees 2022  
Hutt Valley IBC - Re Welch Team  
Todd Mahupuku - 1-5 Eligibility  
Rydgcs - October Executive meeting  
Four Winds - Accountability audit  
Milestone Foundation - Accountability audit  
Lion Foundation - Accountability audit  
Pub Charity - Accountability audit  
Pelorus Trust - Accountability audit  
Blue Waters Trust - Accountability audit

**District Secretaries:**

Minutes of Executive Meeting 11<sup>th</sup> July 2022  
Request for Paterson Teams  
Interprovincial Events 2023 information  
AGM Information, Nominations, Remits, Club of Year and Volunteer forms

*"That the Inward correspondence be received, and the Outward endorsed"*

David Edgar/Barry Chapman

**Carried**



#### **FINANCIAL REPORT:**

##### **Balance as at 4<sup>th</sup> July 2022**

Current Account: **\$26,174.07**

Online Account: **\$77,419.70**

##### **Balance as at 30<sup>th</sup> September 2022**

Current Account: **\$40,689.63**

On-Line Account: **\$78,628.06**

#### **Term Deposits:**

Maturing 8 <sup>th</sup> May, 2023	\$200,000	2.70% (12 months)
Maturing 30 <sup>th</sup> January 2023	\$50,000	2.85% (180 days)
Maturing 1 <sup>st</sup> February 2023	\$50,000	2.20% (12 months)
Maturing 1 <sup>st</sup> February 2023	\$50,000	4.05% (18 months)

*"That the financial report be received"*

Wayne Tough/Liz Morrow

**Carried**

#### **HEALTH & SAFETY:**

Nothing to report

#### **CAPTITATION:**

To be discussed at Meeting on 28<sup>th</sup> October 2022

#### **MARK CAMERON VISIT:**

The contract with Bowls NZ is due to end on 12<sup>th</sup> March 2023. Mark Cameron attended the meeting to discuss the future of the relationship. The relationship between the two organizations has worked well in the last three years and could be extended for NZIB to be able to use all 14 staff and expertise of Bowls NZ plus contractors.

#### **DRAFT CALENDAR 2023:**

Graham Low tabled a draft calendar which was discussed in depth. Graham will incorporate a couple of changes as agreed and it will be circulated.

The North vs South Tour will not take place in 2023. The North vs South event will be held and a short promotional tour to one or two districts will be considered but not a full tour as the cost is prohibitive.

#### **AGM:**

A request for the AGM to be live streamed was made by one of Liz Morrow's districts. This will be investigated. Two Remits have been received - Bay of Plenty re Inter-Provincial Competition and Manawatu re Remits close off by 31 July.



A reply from the Executive to both remits will be forwarded to the districts with the AGM paperwork speaking against both remits.

NZIB office has been asked to book flights for two delegates only.

*"That after 2022, all Districts will be responsible for booking own flights and accommodation to AGM, rather than NZIB"*

David Edgar/Graham Low

**Carried**

#### **ANNUAL REPORT:**

The majority of the Annual report is ready to go to be typesetters. Reports should be forwarded to the office by 25<sup>th</sup> October 2022.

#### **BADGES AND PLAQUES:**

Alex Reed has asked if players can have made, at their own cost, the plaques that have been presented in for the past few years. After robust discussion it was agreed -

*"That NZIB does not endorse the use of our logo and designs for the plaques in future"*

Wayne Tough/Roy McCurdy

**Carried**

*"That NZIB will not endorse the use of our logo and designs for the badges that have been produced for the last few years"*

Wayne Tough/Barry Chapman

**Carried**

#### **2023 EVENTS BOOKINGS:**

It has been the practice for NZIB to do the majority of bookings for events including spectators which are then on-charged to the participant. It was agreed that any initial bookings would be discussed with the participant, and if there are concurrent requests for supporters, they can be catered for. Once these flights/accommodations have been booked any further bookings will need to be done by the participant and/or their supporters.

#### **INTER-PROVINCIAL EVENT 2023:**

Roy McCurdy has been asked about payment for the Inter-Provincial Division 4 teams.

*"That the Districts who host Division 4 finals will be paid \$200 per day for the venue hire"*

Roy McCurdy/Wayne Tough

**Carried**

It is also intended that one Executive Member will be present at each final to support the host district.



**CLARIFICATION FOR REPRESENTING DISTRICTS:**

For all events, including zone and events that lead to national finals, players can only represent one district in any season and cannot change unless due to a change in location or work circumstances. All rules need to be updated to reflect this.

There being no further business the meeting closed at 3:10 p.m. for some Executive to catch flights.

A Teams meeting will be held on Friday 29<sup>th</sup> October at 6:30 p.m. to complete the business.

Minutes Confirmed: \_\_\_\_\_

Date: 3<sup>rd</sup> December, 2022