



MINUTES OF EXECUTIVE MEETING HELD SUNDAY 11th JULY 2021, COMMENCING AT 5.00 PM BY TEAMS

PRESENT: Michael Lawson (in the chair), Barry Chapman, Graham Low, David Edgar, Neil Anderson, Sharon Hook, Wayne Tough, Helen Stallard.

APOLOGIES: Nil

MINUTES:

"That the Minutes of the meeting held on 1st May 2021 as circulated, were taken as read and approved."

Graham Low / David Edgar

Carried

MATTERS ARISING FROM THE MINUTES:

1. Correspondence in May- Letter from Taranaki should be North Taranaki
2. Sport New Zealand: Submissions for the annual review have closed. We have not heard from Craig MacFarlane. Graham to follow up.

CORRESPONDENCE:

Inward:

Clubs NZ- Re Affiliation as an Associate member
Catholic Indoor Bowls- Re Affiliation as an Associate member
Henselite Bowls Orders
Delwyn Hughes - Report on North Island Championships.
Advocate Print - Quotation for certificates
New Zealand Secondary School Council – 2022 Secondary School Sanctioning

Outward:

NZ Visually Impaired Bowls- Associate Membership Fee
NZ Catholic Association- Associate Membership Fee
Clubs NZ- Associate Membership Fee
Incorporated Societies- change of address for organization forms
Henselite Orders for Bowls
Letters of affiliation- North Wellington, Levin North Indoor Bowls
New Zealand Secondary School Council- Entry form and Health & Safety forms for North Island Secondary Schools
New Zealand Secondary School Council- Entry form and Health & Safety forms for South Island Secondary Schools
New Zealand Secondary School Council- Entry form and Health & Safety forms for New Zealand

Secondary Schools
NZ Police- to gain access to Police Vetting
Pelorus Trust Accountability Report
Letter to players re complaint

District Secretaries:

Minutes of May 2021 Meeting
District Challenge Forms
May NZIB Newsletter
Membership Forms
Nomination forms for District Challenge
Welch Trophy Teams
Entry forms and memos for all National Events.

"That the Inward correspondence be received and the outward endorsed."

Neil Anderson / Graham Low

Carried

FINANCIAL REPORT:

Balance as at 28th April 2021

Current Account: **\$31,385.34**

On Line Account: **\$76,499.94**

Balance as at 5th July 2021

Current Account: **\$52,562.04**

On Line Account: **\$76,509.47**

Term Deposits:

| | | | |
|----------|-------------------------------|--------------|-------------------|
| Maturing | 9 th May, 2022 | \$200,000.00 | 1.00% (12 months) |
| Maturing | 2 nd August, 2021 | \$50,000 | 0.8% (180 days) |
| Maturing | 1 st February 2022 | \$50,000 | 0.8% (12 months) |
| Maturing | 1 st August, 2022 | \$50,000 | 0.85% (18 months) |

"That the financial report be received."

Wayne Tough / Barry Chapman

Carried

7. **Health & Safety:**

The first major event has been and there were two Health & Safety Reports completed at the Nationals. At this stage only one is on file. David Edgar to send second report to Helen will be sent

A reminder for all Centres that are hosting NZIB Events for the rest of the season - the NZIB Executive Member allocated as the Tournament Controller of these events, will be checking that all H & S forms have been completed prior and during the competition. A copy of these forms needs to be emailed to Helen Stallard – office@nzindoorbowls.co.nz - to put on file. Forms are available on the NZIB Website to download.

We still need to be weary that Covid 19 is around. Therefore it is important that we all still practice good hygiene in our clubs, at representative fixtures and national finals – clean the bowls and ensure you have hand sanitiser in your halls.

8. **Summerset National Championships 2021:**

Report received from David Edgar. Generally the event went well and all extra events and items raised to be considered at the October meeting.

9. **North vs South and North Island Tour:**

Uniforms have been ordered and all accommodation checked. Flights are all booked for North Island and those at the top of the South Island. Accommodation lists are with Managers to allocate people to rooms and the majority of the host centres have come back to us with costs. Matside to live stream event. Need an invoice that we can forward to Sports Collective. Wayne to organize.

10. **Other National Events:**

Mixed Pairs and Mixed Fours: Still some entries to come in. Accommodation is booked and rest of flights to be booked this week. Trophies are already in New Plymouth. Health & Safety report to be finalised and sent to office. Badges are still in the process of manufacture. These events can be played on Saturday. Graham raised a query from Hawkes Bay being told that they could not have two nights accommodation. Hawkes Bay were told that flights and other options needed to be looked at prior to any decisions being made.

Junior Singles: Entries close 19th July. Districts are reminded that they can send both winners and runners up to the event. Runners up costs are not covered by NZIB. Health & Safety plan to be filed. Wayne to sort live streaming and send invoice to NZIB to be approved. Commentators also to be sorted out. Wayne is controller. Graham to organize orange and blue bowls to be sent to Wellington after the North vs South and they will be used for the Junior Singles and NZ Secondary Schools. District Challenge plate to be located and sent to Junior Singles.

New Zealand Secondary Schools: Health & Safety plans have been approved by NZSSSC. Badges are with Controller (Neil Anderson). Trophies to be returned. Participation certificates to be handed out at the start of the event.

Master Fours: Sharon will be hall controller as Barry is playing. To be played in 2 sections each section having three qualifying games then two rounds of post section. Should be finished about 3.30pm so people can travel home.

1-5 Pairs and 1-5 Singles: No streaming to Sky Sport for these events. Zones 1,3,5 still to be played. Suggested that next year zone finals are played no later than Paterson weekend so allow time for travel to be booked.

Henselite Champion of Champion Singles: David Edgar Controller, David Webb will do live streaming to Channel 39 and links to be put on our website and Facebook. Commentators and Health & Safety plan to be organized. Going forward it was agreed that the status quo remain as the format as this makes it an exciting event. 15 ends to be played

“That the status quo remain for the future Henselite Champion of Champion Singles events”

Graham Low / Wayne Tough

Carried

10 contd **Welch Tophy:** Barry Chapman due to control unless involved with a team.,. Live streaming may depend on which teams qualify. Investigate if South Island Teams fly into Auckland and a bus hired to transport to Waikato. Flights need to be in Auckland by 12 and return flights out after 4pm. Waikato to provide yellow and red cards for event.

11 **Coaching Development:**

The ideas provided by Southland at the Nationals will be put on the website. All districts should be encouraged to run similar suggestions for coaching in May 2022. Forum to be repeated next year at Nationals. Sport NZ could be asked to discuss Coaching at the AGM and to discuss development/. All districts are to be asked to advise Club and district coaches.

12. **Umpires:**

6 new umpires passed the exam recently held and 1 measurer from the 13 who sat. A mixture of errors occurred and it appeared that some candidates / districts had done no preparation at all. Submissions for the new law book to be in by 1 October to be approved at AGM. Ribbons and Ladies scarves to be purchased. Helen to contact Ngaire Drake to find out where they were purchased from.

13. **Capitation 2022:**

Sharon has been asked to add this to the agenda by one of her districts. They feel that the AGM is too late to be advised of the Capitation for the following year as the district has their AGM prior to NZIB's. It was suggested that some districts have another meeting to discuss the annual capitation fees after our AGM or it can be put through as their fees plus District plus NZIB fees.

14. **Certificates:**

It is suggested that we look at the cost of printing certificates for each event which is becoming cost prohibitive. One generic certificate could be produced and used for each event and printed inhouse. A quote for certificates for a full year would be less than the cost of Nationals certificates.

15. **Police Vetting:**

All issues with the Police Vetting have been sorted and we can now submit forms to be processed.

16. **Live Streaming Spreadsheets and Chartroom**

There have been a number of changes with Google Documents and we will now be required to have a license to continue to use it. Chartroom is no longer being run out of Bowls Tawa and a Board of Trustees will be set up so that if anything happened to Bruce Christie, Chartroom would carry on. There is also a database function which could be used.

"That NZIB Purchase two licenses for \$700 total to enable the use of Chartroom and its functions for events. Other licenses may be decided at October meeting if required."

David Edgar / Neil Anderson **Carried**

Draws in Zone events: In the event of a drawn fixture with ends being equal a manual countback will be required. Any extra ends played will need to be removed to do this countback.

19. **Draft 2022 Programme:**

Some consideration needs to be given to the turnaround times for booking travel. Draft Programme will be tabled at October meeting. Consideration to moving Mixed Pairs and Mixed Fours to be

swapped with Henselite Singles and Junior Singles cut off relooked at as well. Junior Singles, 1-5 Singles and 1-5 Pairs have zone finals played on or before Paterson weekend.

20. **Expression of Interest to host National Events 2022:**

All Districts are asked to indicate their willingness to host any Nationals events next year to please send their expression of interest to the office prior to 1 October 2021. Note there will be no Island Tour next year, but a one-off test will be held on the North Island. This would include the Nationals for 2023.

21. **General Business:**

1. **Welch Trophy Format:** Proposals for changes to the format at last year's AGM to be reinvestigated and resubmitted to 2021 AGM. Districts are asked to forward feedback from what concerns the districts have to those changes suggested so that it can be looked at again at October meeting.

2. **Letter from Chris Moffitt NZ Blind & Visually Impaired Indoor Bowls to David Edgar** asking if members of the Visually Impaired need to pay an affiliation to a club if they wish to play in NZIB events or can they just use their Association's associate membership. Agreed that they need to be a member of an NZIB Club if they wish to play in our events. Suggestion that all Associate member organizations meet with us after the AGM to cover what the sport can offer to them.

3. **Island Championships:** Suggestion to move the Island Championships from Queens Birthday weekend to Labour Weekend discussed. This would move it away from the Nationals and may benefit both events in numbers. Teri Blackburn to be asked to put a survey out on whether to change to another long weekend or in fact to just another weekend (not an extended weekend). The planned events in Southland in 2022 and Timaru in 2023 will still be played on Queens Birthday weekend.

4. **Mark Cameron** has asked to attend the next Executive meeting in October for a general discussion. Mark to be invited at the beginning of the meeting depending on flight times of Executive.

5, **Graham Low spoke about the ANZ Bank Mandates** – all were unaware that they existed- and said that he was arranging a meeting with the bank to have the mandates removed or at least understand what they are for.

There being no further general business the meeting closed at 8.10 pm

The next meeting will be held on Saturday 16th October at Rydges Hotel Wellington airport.

Minutes Confirmed: _____

Date: _____