



**MINUTES OF EXECUTIVE MEETING HELD SATURDAY 5<sup>TH</sup> DECEMBER 2020,  
COMMENCING AT 2:45 PM AT BRENTWOOD HOTEL, WELLINGTON &  
CONTINUED SUNDAY 6<sup>TH</sup> AT 9:00 AM**

**PRESENT:** Michael Lawson (in the chair), Barry Chapman, Graham Low, David Edgar, Neil Anderson, Sharon Hook, Wayne Tough, Helen Stallard.

President Michael welcomed all to the meeting in particular Wayne Tough as a newly elected member.

**APOLOGIES:** Nil

**MINUTES:**

*"That the Minutes of the meeting held on 17<sup>th</sup> October 2020 as circulated, were taken as read and approved".*

Graham Low/David Edgar

**Carried**

**MATTERS ARISING FROM THE MINUTES:**

Sport NZ: We should be advised in January what the level of funding to the sport will be for 2022.  
Draft Calendar: Closing date for Island Championships is incorrect.

**CORRESPONDENCE:**

**Inward:**

Districts: AGM Delegates and Proxies  
North Wellington: Nationals 2022  
Moore Markhams: Paperwork for Audit 2020  
Brentwood Hotel: AGM Bookings

**Outward:**

Brentwood Hotel: AGM Bookings  
Moore Markhams: Audit 2020 Paperwork and financial papers  
Timaru IBC: Approval of new constitution  
North Wellington: Nationals 2022

**District Secretaries:**

Minutes of October 17<sup>th</sup> Executive meeting.  
Draft Calendar of Events for 2021

*"That the Inward correspondence be received and the outward endorsed".*

Neil Anderson/Barry Chapman

**Carried**

## FINANCIAL REPORT:

### Balance as at 30<sup>th</sup> September 2020

Current Account: **\$23,141.60**

On Line Account: **\$16,671.60**

### Balance as at 2nd December 2020

Current Account: **\$7,621.56**

On Line Account: **\$16,672.31**

### Term Deposits:

Maturing 7<sup>th</sup> May, 2021 \$200,000.00 2.3% (12 months)

Maturing 1st February, 2021 \$209,819.34 2.6% (18 months)

The draft Audit Management Report from the auditors has not been received as yet.

Wayne Tough advised that, as the term deposits mature, it would be better to have \$50,000 deposits that roll at different times. This will be done with the first one Maturing 1<sup>st</sup> February.

*"That the financial report be received".*

David Edgar/Sharon Hook

**Carried**

It was agreed that due to financial constraints which the Association is likely to face in 2021 the May and July meetings will be held by electronic means. February, October and December meetings will be face to face.

## 7. Health & Safety:

Sharon Hook reported that there had been no incidents she was aware of.

## 8. AGM Review:

Open Forums to be held commencing February 2021. Noted that approximately \$20,000 will be removed from the budget due to decrease in affiliation fees meaning a deficit of \$46,500 again this year.

## 9. Events 2021:

### • National Championships

It was noted that Bowls Marlborough have done a tremendous job securing the venue and were thanked for their negotiation and the signed contract on our behalf.

Appointment of Tournament Controller - David Edgar; Match Committee - David Edgar, Barry Chapman, Graham Low; Umpires - Barry Chapman. Power to co-opt if necessary.

Sharon Hook/Wayne Tough

**Carried**

Entry Fee: To remain at \$20 per person per discipline.

Neil Anderson/Graham Low

**Carried**

### • Island Teams

Appointment of Selectors for Northern Zone Academy and Masters Teams: Barry Chapman, Sharon Hook and Neil Anderson.

Michael Lawson/Graham Low

**Carried**

Appointment of Selectors for Southern Zone Academy and Masters Teams: Graham Low, Michael Lawson, Wayne Tough.

Sharon Hook/Barry Chapman **Carried**

Appointment of Selectors for North Island Team: Barry Chapman, Neil Anderson, Sharon Hook.

Michael Lawson/David Edgar **Carried**

Appointment of Selectors for South Island Team: David Edgar, Graham Low, Michael Lawson.

Sharon Hook/Barry Chapman **Carried**

Appointment of North Island Team Manager: Barry Chapman.

Neil Anderson/Sharon Hook **Carried**

Appointment of South Island Team Manager: Graham Low.

Michael Lawson/Neil Anderson **Carried**

Manager for Northern Zone Academy and Masters: Sharon Hook

Michael Lawson/Neil Anderson **Carried**

Manager for Southern Zone Academy and Masters: Wayne Tough

Michael Lawson/Graham Low **Carried**

- **Other Events**

Event Controller - NZ Mixed Pairs and Mixed Fours (New Plymouth): Barry Chapman.

Michael Lawson/David Edgar **Carried**

Event Controller - North vs South (Invercargill): David Edgar.

Michael Lawson/Wayne Tough **Carried**

Event Controller - Junior Singles (North Wellington): Wayne Tough.

Michael Lawson/Graham Low **Carried**

Event Controller - Secondary School Nationals (North Wellington): Neil Anderson.

Michael Lawson/Graham Low **Carried**

Event Controller - 1-5 Year Pairs and Singles (Upper Hutt): Wayne Tough (Neil on standby if required)

Michael Lawson/Barry Chapman **Carried**

Event Controller - NZ Masters Fours (Auckland): Barry Chapman.

Michael Lawson/ Barry Chapman **Carried**

Event Controller - Henselite Singles (Dunedin): David Edgar.

Graham Low/Michael Lawson **Carried**

Event Controller - Academy and Masters Events at Nationals: Neil Anderson.

Barry Chapman/Sharon Hook **Carried**

Event Controller - District Challenge (Blenheim): Wayne Tough.

Michael Lawson/Neil Anderson **Carried**

Event Controller - Welch Trophy (Hamilton): Barry Chapman (Sharon will be back up for the event)

David Edgar/Graham Low **Carried**

A bus to be organized for travel of teams via Auckland. David Edgar to get quote for bus.

- **International Events:**

Appointment of Selectors for New Zealand teams for 2022: Barry Chapman, David Edgar and Graham Low

Michael Lawson/Neil Anderson

**Carried**

The appointment of a Manager for the NZ team would be done at a later date.

**10. Appointment of Solicitor: (Matthew Gilkison) and Auditors (Moore Markhams)**

David Edgar/Barry Chapman

**Carried**

**11. Levies for 2021 North Island Touring and South Island Teams**

North Island - \$500

South Island - \$250

Barry Chapman/Wayne Tough

**Carried**

**12. Prizes for Nationals Events**

All prizes for the Nationals will be determined once the final entry numbers are known.

Junior Singles, 1-5 Year Singles and Henselite Champion of Champion Singles -

Winner \$200; Runner- up \$125; 3<sup>rd</sup> Equal \$50

NZ Mixed and Masters Fours - Winner \$150; Runners-up \$75

NZ Mixed Pairs and 1-5 Year Pairs - Winner \$150; Runners-up \$75

*"That the prize money for 2021 remain the same as 2020 and 1-5 Year Singles be the same as Junior Singles"*

Graham Low/Neil Anderson

**Carried**

**13. Contracts:**

- Sport NZ - has been signed and returned to Sport NZ.
- Summerset - Summerset has responded to us and Michael will have a zoom conference with Ashleigh next week to discuss the proposals. There is no guarantee of any future funding.
- Waddell & Associates - Helen participated in a Zoom Meeting last week; dates to be sent to Hana-Rae of our events for next year.
- Henselite to be invoiced \$2,174 +GST for Henselite Singles.

**14. EO Position**

It was agreed to hold off any further discussion at this stage but will remain on the agenda each month. At the current time we have achieved concepts of that the positions will deliver.

Position will be reviewed on a regular basis.

**15. Resolutions to apply for funding:**

*"That a funding application be lodged with Pelorus Trust for \$7,900 for Executive accommodation at Nationals".*

Sharon Hook/Barry Chapman

**Carried**

Travel costs for the North Island Tour of the South Island and Welch Trophy to be discussed at the February meeting.

16. **Executive Shirts:** There are no Executive shirts and Jackets in stock for Wayne. Quotes to be obtained for extras.

17. **General Business**

1. **Matside:** There is no formal agreement with Matside and everything they have produced so far has been at no cost to NZIB.

*"That NZIB forwards Matside \$1,000 to recognize the work they have done in the past for live streaming".*

Graham Low/David Edgar

**Carried**

2. **Event Rules:** to be updated by Graham Low and looked at for next meeting. Tournament and Executive expenses also to be updated for February meeting.

3. **ANZ Bank Signatories:**

*"That Michael Lawson to be added as a signatory".*

David Edgar/Barry Chapman

**Carried**

4. **Publicity Officer:**

*"That Teri Anderson be reappointed as Publicity Officer".*

Graham Low/Sharon Hook

**Carried**

*"That Sharon Hook will be the liaison officer for Publicity Officer".*

Michael Lawson/David Edgar

**Carried**

Sharon to give something to Teri on the AGM for the newsletter.

5. **Bay of Plenty District Flier for North Island Nationals:** Executive approval for the flier and entry form for the North Island Championships was given. Delwyn's report was tabled at the AGM.

6. **Website:** Webmaster is Graham Low. Some Executive passwords required and Graham will organize.

7. **Player Registrations:** A database for name, address, phone number, email of all current members was discussed. It is already in Constitution that this is required from each district.

8. **Executive Member Responsibilities:** Each Executive member is responsible for several districts. Districts can make contact with the Executive member for any assistance required.

Neil Anderson: Horowhenua, Manawatu, Wanganui, North Taranaki, Taranaki.

Michael Lawson: Ashburton, Canterbury, Nelson, Marlborough.

Barry Chapman: Thames Valley, Waikato, Auckland, Northland, North Harbour, Counties-Manukau.

David Edgar: South Otago, Otago, North Otago, Timaru-South Canterbury.

Sharon Hook: Bay of Plenty, Hawkes Bay, Poverty Bay-East Coast, Tauranga, King Country.

Graham Low: Central Otago, Southland, Golden Bay-Motueka, Greymouth, Buller.

Wayne Tough: North Wellington, Upper Hutt, Hutt Valley, Bush Ruahine, Wairarapa.

9. **Recommendations for Events:** Concern was expressed that the NZIB cannot keep dipping into reserves to the tune of \$46,000 per year as they have for the last two years. At this rate

in 8 years there will be no reserves without some level of user pays. The delegates at the AGM decided to have affiliation fees remain the same so the \$26,500 loss for this year will now stand at another \$46,000.

A very robust discussion took place on funding models and it seems that there are three alternatives:

- A. \$1,000 levy on all teams in Welch Trophy only.
- B. \$50 per person levy for National events, excluding the National Championships.
- C. Smaller levy on all those who make all regional playoffs.

Feedback from the Districts would be welcome and the matter would be discussed further at our next meeting in February.

An evaluation of how other sporting bodies fund events would also be done.

- 10. Laser Measure:** Graham Low has purchased an Impulse laser measure which will be tested by Southland umpires over the coming months and a decision to be made by the May meeting. If they are to be introduced a relook at the laws covering measuring may be required. Similarly, the Bowlometer was also discussed - an app on the phone for measuring bowls. At this stage no electronic measuring devices have been approved for use.
- 11. Roadshows:** Contact to be made with the group of districts that Kevin Wilson had been working with for a roadshow to see if they are interested in continuing with a roadshow. Other districts to be contacted after February meeting. Possible topics include development, coaching, umpiring, funding, management, junior development but each district can request topics suitable for them.
- 12. Health & Safety Officer Appointment for 2021:** Sharon Hook.  
Michael Lawson/Neil Anderson **Carried**
- 13. Trophies Recorder:** Sharon Hook was appointed to the position.  
David Edgar/Michael Lawson **Carried**
- 14. Amalgamation of Districts:** The Executive discussed the successful amalgamation of Timaru and South Canterbury Districts to form Timaru Indoor Bowls Association Inc. operating as Timaru-South Canterbury Indoor Bowls.

The Executive is available to facilitate and assist any districts which may wish to look at amalgamation with a neighbouring district.

There being no further general business the President wished everyone a very happy Festive season and the meeting closed at 11.50 am.

The next meeting will be held on Saturday 13<sup>th</sup> February.

Minutes Confirmed: \_\_\_\_\_

Date: \_\_\_\_\_