



MINUTES OF EXECUTIVE MEETING HELD SATURDAY 9th MAY, 2020, COMMENCING AT 12.30PM VIA MICROSOFT TEAMS UNDER COVID-19

PRESENT: Michael Lawson (in the chair), Barry Chapman, Graham Low, David Edgar, Neil Anderson, Sharon Hook, Helen Stallard.

President Michael welcomed all to the meeting stating that this was a very unusual meeting and a first time using video conferencing for us.

APOLOGIES: Nil

MINUTES:

That the Minutes of the meeting held on 15 February 2020 as circulated, were taken as read and approved.

Sharon Hook /Neil Anderson

Carried

MATTERS ARISING FROM THE MINUTES

1. Noted that Kevin Wilson will need to be removed from the signatories. At present it is Barry Chapman and Graham Low.

That Michael Lawson be added as third signatory

Graham Low/Neil Anderson

Carried

CORRESPONDENCE

1. Resignation Letter from Kevin Wilson which is accepted regretfully. Kevin has been thanked for all his efforts
2. Advise from Roskill & Districts that they will be winding up at the end of the season. Letter to be acknowledged.
3. Sport NZ – July payment of funding received early due to Covid-19.

Sent to District Secretaries

1. Covid-19 Updates
2. Newsletters April and May
3. Sport NZ funding assistance

FINANCE:

Balances as at 7th February, 2020

Current Account: **\$14,064.49**

On Line Account: **\$51,664.59**

Balances as at 7th May 2020

Current Account: **\$30,134.90**

On Line Account: **\$16,668.10**

Term Deposits:

Matures 7th May 2021 \$200,000.00 2.30% (12 months)

Matures 1st Feb, 2021 \$209,819.34 2.60% (12 months)

That the Statement of Accounts as at 7th May, 2020 be accepted with direct debits, payments and automatic payments approved.

David Edgar/Barry Chapman

Carried

Noted: Sport NZ – July payment of funding received early due to Covid-19.

Deposits paid for cancelled events: Efforts to be made to get deposits refunded

That the \$200,000 investment due to mature on 7 May be reinvested on a similar term at 2.3%

Graham Low/Neil Anderson

Carried

COVID-19 UPDATE: |

Graham Low has been involved in webinars and briefings conducted by Sport NZ. The message is not to rush.

The challenge now for NZIB is to not only determine what national events we schedule for this season but also to develop comprehensive guidelines for our Districts and Clubs to enable them to kick-start the remainder of their 2020 seasons whilst ensuring the safety of their members and the community.

HEALTH AND SAFETY:

Sharon Hook has heard from a number of clubs who will not be opening this season. Serious thought has to be given to plans for those who do open for contact tracing, sanitation and social distancing.

SUMMERSET NATIONAL CHAMPIONSHIPS:

This event has been cancelled. Northland does not wish to hold the Nationals in 2022. 2021 will be in Blenheim. Districts to be asked if they wish to host for 2022.

ISLAND CHAMPIONSHIPS:

These have also been cancelled for 2020. Timaru were to be hosts and Michael reported that there was no talk to hold the event later in the season. It was agreed that Michael would offer Timaru 2023 hosting right. 2021 are in Rotorua and Southland for 2022. Venues as known to be listed in the newsletter.

PUBLICITY REPORT:

An MOU to be sorted between NZIB and publicity officer by Michael Lawson and Helen Stallard. It was agreed that Graham Low would put links at the top of the page on the website for last year's World events to keep the website fresh. Suggestions for a "Virtual Game" also to be played. The quiz was well received with over 300 undertaking it. Another newsletter would go out in about 2 weeks.

UMPIRES REPORT:

No report as no activity at present. Exams have been cancelled for May. National list of umpires to be added to Controlled area of website.

SUMMERSET SPONSORSHIP:

At the last meeting it was reported that Ngaire and Kevin would be in touch with Summerset in mid-March. Michael Lawson will email Summerset to see where those discussions led.

SPORT NZ UPDATE:

NZIB needs to develop guidelines for activity. Guidance can be obtained from the Regional Sports Trusts. Sport NZ have just announced a \$25M fund for sporting bodies. Applications open Monday 11th May.

Prior to opening there are several things which must be in place:

1. Contact tracing (essential)
2. Stringent Cleaning
3. Social Distancing'
4. Control of gatherings- must be less than 100
5. If you are sick- stay at home

Council facilities may not be available may not be available until August-September

Graham Low will develop a template as discussion document to get clubs up and running.

EO/ADMIN REPORT:

PO Box: The Wellington PO box has been closed by Ngaire and keys returned. All future mail will go to NZIB Box PO Box 62-502, Greenlane, Auckland 1546 which is a shared box with Bowls NZ. The \$675 per annum charge to have the box and all mail redirected was considered prohibitive.

Website: Back end details to be supplied to helen so she can upload documents to the website

Badges: Badges were all ordered but were put on hold at the beginning of the pandemic

Storage of past documents: Neil Anderson to pick the boxes up from Kevin Wilson and hold them at present.

INTERNATIONAL

World Cup: England, Australia and NZ have all agreed to hold a World Cup in 2023. Rules need to be worked on and completed by September

Trans Tasman: The scheduled games in Sydney 2021 are set to continue.

2020 SEASON:

Our focus should be to assist clubs in the near future and to help with guidelines so that they can get underway. Caution was advised for district activity. It was suggested that no new members be accepted this season due to contact tracing requirements.

It was agreed:

Mixed Fours and Master Fours- cancelled for 2020

Patterson /Welch – cancelled for 2020

Venues hosting the above events to be approached to determine if they would host in 2021.

Conditions of play for these events would be the same as 2020 with revised condition of play taking effect in 2022

Mixed Pairs, 1-5 Year Pairs, North vs South, Junior Singles may proceed. A decision will be made at the June Executive meeting.

Agreed to extend the bowls season until December to allow some play. No representative fixtures to be played or inter-district fixtures unless we are out of Alert level 2.

DISTRICT ISSUES:

Auckland: Discussion ensued in regards to the misappropriation of funds. Auckland have requested NZIB support of their decision to ban the member. The executive members felt that while it does not condone the behaviour of this member, all monies have been repaid and lessons for all need to be learned from the situation.

All District and Club Executive members are reminded that they are responsible to determine the suitability of any of their office bearers to hold the position and ensure that they are carrying out their duties to an acceptable standard. This means that a treasurer should furnish a financial report

to be tabled at each meeting, and while it is understood why cheques are pre signed this does not make it good practice.

Tauranga: NZIB was asked for their opinions on the running of Champion of Champion events. Each district runs these events in their own way and should continue to do so provided they are run according to the agreed conditions of play and constitution. The district needs to decide how they are going to handle members who are members of more than one clubs and play in the same event in multiple clubs. These members need to stipulate which club they will play the event in at a time determined by the Executive of the District.

North Wellington: After discussion it was agreed that this was a North Wellington issue. The North Wellington executive members need to ensure the return of their property. As the member has resigned they are under no obligation to complete any further tasks for the district.

GENERAL BUSINESS:

Coaching & Development: No report on coaching due to present circumstances. A bigger push for development can be undertaken during roadshows.

Constitution: Sharon asked that the current constitution be moved from the secure part of the website to the general area so that members are able to see it. Graham Low will save it as a pdf and put it in the public area.

Nigel Warnes Duties: With his resignation in February his positions would have been relinquished namely Selection panel and as Team Manager. With a team not requiring to be named until December it was agreed that the decisions can be left in abeyance at present.

Roadshows: These cannot proceed under the present pandemic but they will be planned for next year.

Executive Officer: Agreed not to replace EO at this stage. Graham Low is monitoring the EO mailbox and forwarding items to appropriate people.

Meeting closed at 4.05pm.

The next meeting will be held by video conference on Saturday 21st June 2020